

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

March 17, 2011

The South Carolina Commission on Disabilities and Special Needs met on Thursday, March 17, 2011, at 10:30 AM at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Rick Huntress, Chairman
Deborah McPherson, Vice Chairman
Otis Speight, Secretary
Bobby Harrell
Nancy Banov

Absent:

Kelly Hanson Floyd

DDSN Administrative Staff

Dr. Buscemi, State Director; Mr. Tom Waring, Associate State Director, Administration; Dr. Kathi Lacy, Associate State Director, Policy; Mr. David Goodell, Associate State Director, Operations; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Coastal Sign-In Sheet)

Pee Dee Regional Center (via videoconference)

(See Attachment 3 Pee Dee Regional Sign-In Sheet)

Whitten Center (via videoconference)

(See Attachment 4 Whitten Center Sign-In Sheet)

York County DSN Board (via videoconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Chairman Rick Huntress called the meeting to order. Commissioner Otis Speight read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Commissioner Deborah McPherson gave the invocation.

Adoption of the Agenda

Without objection, the Commission accepted the agenda as given.
(Attachment A)

Approval of the Minutes of the February 17, 2011 Meeting

Without objection, the Commission accepted the minutes as given.

Remarks from Chairman

Chairman Huntress stated he presented the Silver Palmetto Award to the Town of Irmo at the SC Municipal Association meeting. It was a very positive event and important to encourage individuals with disabilities to be included in community activities. Chairman Huntress also attended DDSN's budget hearing before the Senate Finance Subcommittee. He stated that Dr. Buscemi did a fantastic job presenting and it was a positive experience.

Public Input

There was no public input.

Report from DSN Boards

Mr. Rick Magner spoke on behalf of the SC Human Service Providers Association.

Disability Advocacy Day Report

Chairman Huntress introduced Ms. Deona Lindholm, a strong advocate for herself and other people with disabilities. Ms. Lindholm reported there were 600 individuals in attendance at the Disability Advocacy Day event with many of them being self-advocates. She stated it is important for people with disabilities to speak up about saving services and that they themselves are the best spokespersons for people with disabilities.

New Business

First Steps

Mr. David Goodell gave a brief recap of the history and an update of the current status of the First Steps BabyNet program. Mr. Goodell stated that there had been a delay in the change to the BabyNet eligibility criteria. Because of this delay, First Steps requested DDSN to continue to serve the BabyNet children with one delay through June 30, 2011 in exchange of \$300,000. He noted that this extra funding would fully cover DDSN's extra costs. This action represents a change in what the Commission previously approved and Mr. Goodell recommended they vote in favor of extending the BabyNet agreement. Discussion followed. On motion of Commissioner Nancy Banov, seconded and passed, the Commission approved that DDSN will continue to work with First Steps in providing services without adding liability to DDSN.

Consideration of Bid – Whitten Center – Outdoor Recreation Area

Mr. Tom Waring presented information on the Whitten Center Outdoor Recreation Area bid. It was recommended the project be awarded to THG Construction Inc. of Greenville, SC in the amount of \$320,000. Mr. Waring noted that the cost of this project would be fully covered with private donations. On motion of Commissioner Bobby Harrell, seconded and passed, the Commission approved the bid as presented. (Attachment B)

Consideration of Bid – Whitten Center – Electrical Power Grid – Ownership Transfer

Mr. Waring presented information on the improvements to the electrical power grid at Whitten Center and the consideration of ownership transfer to the City of Clinton. Discussion followed. On motion of Commissioner Harrell, seconded and passed, the Commission, without objection, accepted DDSN's recommendation to approve an additional \$500,000 to improve the electric power grid at the Whitten Center. Mr. Waring noted the \$500,000 would be allocated from funds available out of fiscal year 2012. (Attachment C)

2010 Employee of the Year Awards

Mrs. Deirdre Blake-Sayers discussed the process of choosing the statewide DDSN Employee of the Year. She then announced the following as Employee of the year for each Regional Center; Ms. Samantha Gates Coastal Regional Center; Ms. Patricia McCall, Saleeby Center; Ms. Lydia Calwise, Whitten Regional Center; Ms. Alfreda Wilson, Pee Dee Regional Center; and Ms. Marilyn Bradley, Midlands Regional Center.

Ms. Samantha Gates was introduced by Ms. Rebecca Hill. Ms. Gates performs duties as a Human Services Assistant and has been employed at the Coastal Regional Center for more than four years. Commissioner Banov presented a Commission resolution of appreciation to Ms. Gates.

Ms. Marilyn Bradley was introduced by Mr. Wes Leonard. Ms. Bradley performs duties as a Human Services Specialist and has been employed at the Midlands Regional Center for 31 years. Commissioner McPherson presented a Commission resolution of appreciation to Ms. Bradley.

Ms. Lydia Calwise was introduced by Mr. Randy Davis. Ms. Calwise performs duties as a Human Services Assistant and has been employed at the Whitten Regional Center for 32 years. Commissioner Harrell presented a Commission resolution of appreciation to Ms. Calwise.

Ms. Alfreda Wilson was unable to attend, however, Mr. John Hitchman said a few words about Ms. Wilson. Ms. Wilson performs duties as a Human Services Assistant and has been employed at the Pee Dee Regional Center for 30 years.

Ms. Patricia McCall was introduced by Ms. Charlene Norris. Ms. McCall performs duties as a Human Services Assistant and has been employed at the Saleeby Center for four years. Commissioner Speight presented a Commission resolution of appreciation to Ms. McCall.

Chairman Huntress announced Ms. Lydia Calwise had been selected as the statewide 2010 DDSN Employee of the Year. Dr. Buscemi presented Ms. Calwise with a plaque and a monetary award.

State Director's Report

Dr. Buscemi gave a budget update. She reported the House restored \$35 million on our recurring base. The budget is presently in the Senate and DDSN is not anticipating any negative changes. Dr. Buscemi presented to the Senate Finance Committee on March 9 which went very well.

Dr. Buscemi stated three bills were recently introduced to remove the "R" word. DDSN has already begun changing the language in internal documents as they come up for review.

Dr. Buscemi stated four names have been introduced by Governor Haley to serve on the DDSN Commission. The nominations are presently in the approval process.

Dr. Buscemi reported DHHS is waiting for Legislative approval to implement a three percent reduction rate to providers. Rates that DDSN are

responsible for setting are not affected. Dr. Buscemi stated co-pays go into effect April 1, 2011 for the consumers on waivers for state plan services. DDSN will send another reminder to the service coordination providers so they can understand the changes and help assist the families. She also stated she had discussions with Mr. Tony Keck regarding streamlining our system to become more cost effective.

Dr. Buscemi reported that she and Dr. Kathi Lacy met with Dr. Salinas to discuss his interest in dental care for people with special health care needs. Dr. Salinas may apply for a special grant from DDSN later this fiscal year.

Executive Session

On motion of Commissioner Harrell, seconded and passed, the Commission entered into Executive Session to receive legal advice and discuss an employment matter.

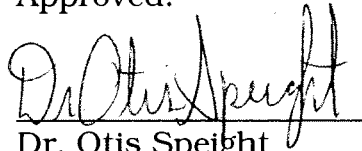
The Commission entered into public session. It was noted that no action was taken during the Executive Session.

The meeting was adjourned by Commissioner Huntress.

Submitted by,


Sandra Delaney

Approved:


Dr. Otis Speight
Secretary

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

March 17, 2011

10:30 AM

1. Notice of Meeting Statement *Commissioner Otis Speight*
2. Invocation *Commissioner Deborah McPherson*
3. Introduction of Guests
4. Adoption of Agenda
5. Approval of the Minutes of the February 17, 2011 Meeting
6. Public Input
7. Report from DSN Boards *Mr. Rick Magner*
8. Disabilities Advocacy Day Report *Ms. Deona Lindholm*
9. New Business:
 - A. First Steps *Mr. David Goodell*
 - B. Consideration of Bid
Whitten Center - Outdoor Recreation Area *Mr. Tom Waring*
 - C. Whitten Center – Electrical Power Grid
Ownership Transfer *Mr. Tom Waring*
 - D. 2010 Employee of the Year Awards *Mrs. Deirdre Blake-Sayers*
Mr. David Goodell
10. State Director's Report
11. Executive Session
12. Next Regular Meeting Date (April 21)/Location

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

CONSIDERATION OF BID

WHITTEN CENTER – OUTDOOR RECREATION AREA

J16-9837-MJ

This project involves the construction of a prefabricated laminated beam shelter with elevated stage, rest room, and storage room. Work will also include the construction of a concrete multi-purpose court. Associated site work shall consist of earthwork and grading, storm drainage, fencing, sidewalks and utility connections. This project is fully funded by private donations, including funds donated by the Whitten Center Parents Club.

Engineering and Planning recommends that a contract be awarded to **THG Construction Inc.** of **Greenville, SC** in the amount of **\$ 320,000.00**. While no problem is anticipated, permission is requested to award to the next low bidder should the low bidder be determined non-responsive or non-responsible.

Base Bid: **\$ 320,000.00**

Contract Amount: **\$ 320,000.00**

ATTACHMENT: BID TABULATION

FUNDS: Whitten Center -Private Contributions

Bid Date: March 3, 2011

Date: March 3, 2011

PROJECT NO.: J16-9837-MJ
 PROJECT NAME: Written Center
 PROJECT DESCRIPTION: Outdoor Recreation Area Construction
 ARCHITECT/ENGINEER: ARees: Landscape Architecture
 QUOTE / BID DATE: Thursday, 3/3/2011
 TIME: 2:00 PM
 LOCATION: SCDDSN, Central Office, Conf Room 247

Engineering and Planning
 3440 Harden St., Extension
 Columbia, SC 29203



BID TABULATION

CONTRACTOR NAME	BID SEC	ADDENDUM NO.		BASE BID NO. 1	SUBCONTRACTORS
		1	2		
1 THG Construction Inc. 3504 Hwy 153 PMB 262 Greenville, SC 29611 (864) 517-1100 (864) 752-1260 David Bullard, President dave@thgconstruction.com	✓	✓	✓	\$320,000.00	Electrical Cox Electric, Fred Cox Plumbing Kellett Plumbing Grading THG Construction, Inc. Concrete Somero Brothers Concrete Construction, LLC and Manchester Courts, LLC
2 M.A.R. Construction Company, Inc. 141 Riverchase Way Lexington, SC 29072 (803) 796-8960 (803) 796-4400 Kathy Medling, Project Manager kathym@marconstruction.com	✓	✓	✓	\$324,977.00	Electrical Southeastern Construction Plumbing Modern Mechanical Grading Charlie Price Paving Concrete M.A.R. Construction
3 Weber Construction Co. 11134 Broad River Road, Suite A Irmo, SC 29063 (803) 781-0473 (803) 781-0485 Mike Herndon mhendm@weberco@bellsouth.net	✓	✓	✓	\$328,595.00	Electrical Easley Electric Plumbing Cannon Grading Herbert Anderson Concrete Weber Construction
4 Ideal Construction Company SC P. O. Box 705 White Rock, SC 29177 (803) 732-4721 (803) 732-7230 Sharon Sheely Sharon@idealconstructioncompany.biz	✓	✓	✓	\$329,584.00	Electrical Easley Electric Plumbing C. Company Grading Anderson Construction Concrete Ideal Construction Co.
5 W. E. Baker & Son, Inc. P. O. Box 307 (207 Railroad Avenue) Whitnire, SC 29178 (803) 694-2368 (803) 694-2460 Jesse R. Baker, President webaker@ndson@bellsouth.net	✓	✓	✓	\$331,917.00	Electrical Easley Electric Plumbing Hazel Grading W. E. Baker & Son, Inc. Concrete W. E. Baker & Son, Inc.

PROJECT NO.: J16-9837-MJ
 PROJECT NAME: Whitten Center
 PROJECT DESCRIPTION: Outdoor Recreation Area Construction
 ARCHITECT/ENGINEER: Ailes: Landscape Architecture
 QUOTE / BID DATE: Thursday, 3/3/2011
 TIME: 2:00 PM
 LOCATION: SCDDSN, Central Office, Conf Room 247

Engineering and Planning
 3440 Herdren St. Extension
 Columbia, SC 29203
 South Carolina
 Department
 of Transportation
 Special Needs

BID TABULATION

CONTRACTOR NAME	BID SEC	ADDENDUM NO.		BASE BID NO. 1	SUBCONTRACTORS
		1	2		
6 Town & Country Construction of SC, Inc. 132 W. Cambridge Avenue (P. O. Box 399 29648) (864) 388-4018 (864) 388-4003 Billy Locus, Project Manager evoughn@tccard.com	✓	✓	✓	\$334,104.00	Electrical: Fred Cox Electric Plumbing: Plumb Ready Grading: Town & Country Construction of SC, Inc. Concrete: Town & Country Construction of SC, Inc.
7 Hatfield Builders, Inc. 33 Mail Connector Road Greenville, SC 29607 (864) 271-6507 (864) 271-8135 Jone Hurford jhurford@hatfieldbuilders.com	✓	✓	✓	\$334,900.00	Electrical: Cox Electric Plumbing: A1&H Plumbing Grading: Herbert Anderson Jr. Concrete: Hatfield Builders, Inc.
8 Cannon Associates, Inc. 739 Kendall Road (P. O. Box 399) Newberry, SC 29108 (803) 276-3752 (803) 276-6750 Trey Taylor tshumper@cannonac.com	✓	✓	✓	\$335,990.00	Electrical: Cox Electric Plumbing: Hazel Plumbing Grading: Anderson Concrete: Cannon Associates, Inc.
9 MSI Construction Company, Inc. 745 Greenwood Road West Columbia, SC 29169 (803) 796-3324 (803) 796-3482 Raymond E. Hughes, Project Manager raymond@msiconst.com	✓	✓	✓	\$392,179.00	Electrical: MSI Construction Company, Inc. and Easley Electric Plumbing: MSI Construction Company, Inc. Grading: Richard Construction Concrete: Custom Concrete Const.

Project Manager

Witness

[Signature]
 John Cooper, Director of Engineering & Planning
[Signature]

WHITTEN CENTER – ELECTRICAL POWER GRID

J16-9842-JM

CONSIDERATION OF OWNERSHIP TRANSFER

In May 2010, The Commission approved expenditure of \$500,000 on Whitten Center high voltage electrical distribution grid, with the knowledge that additional project phases were anticipated. In years past, discussions regarding City of Clinton taking ownership of the system included a \$2,000,000 cost to SCDDSN, attributable to the age and poor condition of the existing system. The high cost prohibited the two parties from reaching an agreement. However, in recent months, as SCDDSN Engineering staff again included the City staff in early schematic planning meetings, the City confirmed a renewed interest in transfer of ownership, if the system is brought to City standards. SCDDSN must make the improvements regardless of ownership; however, a transfer of ownership will reduce the agency's future liability and maintenance costs and move Whitten Center to a higher City response priority during future outages or disasters.

The existing 4.16kV system is antiquated and inefficient, and the vast majority of the power poles are in deteriorated condition. The pole mounted transformers are also in dangerous condition. Whitten Center does not employ qualified high voltage technicians, thus the agency must rely heavily on The City of Clinton, the utility provider, for qualified high voltage power crews to respond to Whitten Center emergency repairs and routine maintenance.

At no cost to SCDDSN, the City of Clinton provided schematic design engineering and detailed preliminary cost estimate of \$958,931 for the required upgrades. The Clinton City Council agreed to take ownership of the Whitten Center power grid, if the agency will provide the necessary project funds to upgrade the system to 24.94kV and consistent with The City of Clinton electric infrastructure standards. The new system will be designed by the City of Clinton's electrical consultant, the work will be completed, and the City of Clinton will permanently take ownership, resulting in the agency's relief from future high voltage system maintenance.

The work can be completed in two or more phases funded with \$500,000 already approved in present FY 10-11 and approximately \$500,000 in next FY 11-12. With consideration for the immediate and long term safety of consumers, family, and employees, DDSN staff recommends the Commission approve the additional \$500,000 for completion of improvements from next year's permanent improvement budget. Staff also recommends the Commission approve the permanent transfer of ownership of the Whitten Center power grid to The City of Clinton.

Attachment: Letter from City of Clinton
Preliminary Construction Estimate Summary Page

Date: March 14, 2011

LABOR AND MATERIAL ESTIMATE

City of Clinton, SC

Contract No. 11-09

Summary

Installation Units

	<u>Labor & Material</u>	<u>Cost</u>
Pole Units	\$ 43,824.00	
14.4/24.9 kV Pole Top Units	\$ 58,959.00	
Conductor Units	\$ 51,594.00	
14.4/24.9 kV Pole Type Transformer Units	\$ 103,135.00	
14.4/24.9 kV Pad Type Transformer Units	\$ 161,632.00	
Miscellaneous Units	\$ 145,598.78	
Underground Units	\$ 116,350.00	
Right-of-Way (Tree Trimming)	\$ 20,000.00	
Total, Installation Units		<u>\$ 701,092.78</u>

Removal Units

	<u>Labor</u>	
Pole Units	\$ 15,150.93	
2.4/4.16 kV Pole Top Units	\$ 25,247.00	
Conductor Units	\$ 2,343.00	
2.4/4.16 kV Pole Type Transformer Units	\$ 20,075.00	
2.4/4.16 kV Pad Type Transformer Units	\$ 9,800.00	
Miscellaneous Units	\$ 33,796.00	
Transformer Salvage Credit	\$ (15,000.00)	
Total, Removal Units		<u>\$ 91,411.93</u>

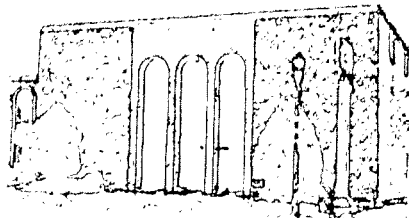
Total, Installation & Removal \$ 792,504.71

Contingency (10%) \$ 79,250.47

Total Construction Cost \$ 871,755.18

Engineering Fees (10%) \$ 87,175.52

TOTAL PROJECT COST \$ 958,930.70



City of Clinton

211 N. Broad Street • Phone (864) 833-7505

Randy Randall, Mayor • Joshua L. Kay, City Manager

Clinton, South Carolina 29325

March 11, 2011

Joan Cooper
South Carolina Department of Disabilities and Special Needs
Columbia, South Carolina 29203

RE: Whitten Center Electric Distribution System

Dear Joan:

Per our conversations, please accept this letter as an outline of the agreement that the City of Clinton proposes in regard to the Whitten Center electric distribution system:

1. The City of Clinton agrees to take over and maintain the Whitten Center distribution system with the upgrades provided herein;
2. The SCDDSN agrees to pay for all costs associated with the upgrade of the electric distribution system from the current 4.16 kV state to a 24.94 kV system as outlined in the cost estimate provided to you on or before March 10, 2011.

We acknowledge that this agreement is subject to final approval by all necessary South Carolina boards and/or commissions. Additionally, this agreement will require City Council approval prior to full acceptance.

Should you have any questions or concerns, please do not hesitate to contact me at (864) 833-7505.

Sincerely,

Joshua L. Kay
City Manager

COUNCIL MEMBERS

Mary J. Byrd
Daniel O. Cook, Jr.

John H. Dowdle
Shirley Y. Jenkins

Eddie L. McGee
Robert T. McLean

SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 1

March 17, 2011

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Mike Moss Calhoun DSNB
2. NILUS MATTIVE COASTAL CENTER
3. JAY ALTMAN Chester - Lancaster
4. Sandra Capes Coastal Center, District II
5. Samantha Gates Coastal Center
6. Rebecca J. Dukes-Hill COASTAL CENTER.
7. Linda Bookford Coastal Center
8. Suzanne Johnson Coastal Center
9. Cynthia Calverie Whitten Center
10. Randy Davis Whitten Center
11. Jimmy Burton Burt Center
12. In Edwards USC - CDR
13. Deora Lindholm Burton Center, IMPACT SC
14. Teresa Medli "
15. Valarie Bishop DD Council
16. Amy O'Connell Calhoun DSN Board
17. John King DDSW
18. MaeLyn Brulley Midland Center
19. Charlene Nunez Saluby Center
20. Patricia McCall Saluby Center

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

March 17, 2011

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

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|-----|--------------------|--------------------------|
| 21. | RICHARD WNEK | DDSN |
| 22. | KEVIN YACOB | DDSN |
| 23. | Kathleen Roberts | Whitten Center + SC PADD |
| 24. | Stephanie Williams | Calher DORB |
| 25. | Fred Owens | NCDASNB |
| 27. | Jennifer Buster | SCDDSN |
| 28. | Janet Priest | SCDDSN |
| 29. | Ann Dalton | SCDDSN |
| 30. | Linda Lee | WCPC, PADD |
| 31. | Kathy Martin | P & A |
| 32. | John Hitchman | SCDDSN |
| 33. | Rick Magnus | Human Svc Providers |
| 34. | Crystal Ray | Family Connections |
| 35. | Dorothy Goodwin | Community Optin- |
| 36. | Wes Leonard | MC |
| 37. | D. Rotholz | CDR |
| 38. | LINDA Veldheer | DDSN |
| 39. | Joyce Davis | BIASC |
| 40. | Craig Stoxen | SCAS |

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

March 17, 2011

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Dore Eganley SCSCLA
2. Fred Lynn Whitten Ctr Parents Club
3. Dora Reed CRBSN
4. Ralph Conner Dekens DSNB
5. GEORGE MAKY DAHHS
6. Yvonne Johnston SCHSP
7. Flaune Miller SEMENTON
8. Malcolm Lolley Parent
9. Rubus Britt, III
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SC COMMISSION ON DISABILITIES AND
Commission Meeting
March 17, 2011

Attachment 2

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Celestine Richardson

2. MARSHA MIKELL BIASC

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SC COMMISSION ON DISABILITIES AND
Commission Meeting
March 17, 2011

Attachment 3

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Clara Faye Dozier Williamsburg Co. DSNB
2. Mike Keith Martin-Dixon Co. DSN
3. Ruth Thomas Darlington County DSN Bd.
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SC COMMISSION ON DISABILITIES AND :
Commission Meeting
March 17, 2011

Attachment 4

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. PAT FAGAN SCDDSW. DIR. I OFFICE
2. CAROLYN O'CONNELL Upstate Coalition
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SC COMMISSION ON DISABILITIES AND
Commission Meeting
March 17, 2011

Attachment 5

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Mary Foole York County BDSN
2. Michelle Shaffer YCBDSN
3. Elgin Redmond, Jr. CLEAR Vision Community Services, LLC
4. Shonda Fulton Clear vision Community Services, LLC
5. Phillip D. Woods Clear Vision Community Services, LLC
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